

**Instructions on completing the harmonised format for the
Declaration of Conformity for craft design, construction and noise**

All complete recreational craft placed on the EEA market **shall** have a Declaration of Conformity (DoC). The Directive specifies what information this declaration **shall** contain but not its format. The Declaration of Conformity **shall** be issued by the manufacturer or his Authorised Representative before the craft is placed on the EEA market. For craft manufactured outside the EEA and where the manufacturer has no authorised representative in the EEA, it is for the importer to provide the market surveillance authority with a copy of the DoC. A copy of the Declaration of Conformity in the official language of the country where the craft will be placed on the market and/or put into service **shall be** attached to the owner's manual which **shall** accompany the craft.

A harmonised format for a Declaration of Conformity has been created as an answer to manufacturers' and Notified Bodies' requests for an interpretation of the statutory requirements of the Directive as guidance.

The document has been agreed by representatives from Member States and it provides all the information judged necessary to satisfy the market surveillance authorities in the EEA Member States. The form can be customised by omitting sections not relevant for the craft concerned and by using one's own company layout. However it is important that the overall information and format is not changed too much to maintain common design.

NB! Although this common format is not mandatory, its use is highly recommended.

Manufacturer and Authorised Representative details:

Name of craft manufacturer: _____		
Address : _____		
Town: _____	Post Code: _____	Country: _____
<hr/>		
Name of Authorised Representative (if applicable): _____		
Address: _____		
Town: _____	Post Code: _____	Country: _____
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Manufacturer: The craft manufacturer is any natural or legal person who designs and manufactures a craft or who has it designed and/or manufactured for him with the view to place it on the market.

Authorised representative: The manufacturer may appoint an authorised representative based in the Community to act on his behalf to carry out certain tasks required by the applicable Directive. However, a manufacturer established outside the Community is not obliged to have an authorised representative within the Community, although this may present some advantages.

The delegation of tasks from the manufacturer to the authorised representative shall be explicit and should be in writing, in particular to define the tasks and the limits of the representative's responsibility. The authorised representative may, for instance, affix the CE marking and draw up and sign the EC declaration of conformity. If the authorised representative is issuing and signing the DoC, he has to fill out the data field concerning the manufacturer of the craft on whose behalf he is acting.

Where a manufacturer has appointed an authorised representative, both their names and addresses should appear in an appropriate data field.

If an authorised representative is **not** appointed, this data field is not required and can be removed..

Notified Bodies details:

Name of Notified Body for design and construction assessment (if applicable): _____	
Address: _____	
Town: _____	Post Code: _____ Country: _____ ID Number: _____
EC-type-examination Certificate number: _____ Date: (yr/month/day) ___ / ___ / ___	
Name of Notified Body for noise emission assessment (if applicable): _____	
Address: _____	
Town: _____	Post Code: _____ Country: _____ ID Number: _____

Module Aa for construction and design:

If a craft manufacturer has used internal production control plus tests (module Aa) for assessing the stability and buoyancy (essential requirement 3.2 & 3.3) of his craft, the name, address and identification number of the Notified Body responsible for carrying out the tests, equivalent calculation or control has to be filled out. A module Aa Examination Report issued by a Notified Body is **not** an 'EC-type examination certificate'. The Examination Report number and date should be stated instead of the EC type- examination Certificate number.

Module B+C, B+D, B+E, B+F, G and H for construction and design:

If a Notified Body has intervened in the conformity assessment for construction and design under one of the following modules: B+C, B+D, B+E, B+F, G or H, its name, address and identification number shall be stated.

The Certificate number of the Module B 'EC type-examination certificate' issued by the Notified Body shall be stated.

When a different Notified Body is responsible for the Quality Assurance supervision, as in Module B+D and B+E, their name and number shall also appear on the Declaration of Conformity.

If module G or H is used, a certificate number and date should **not** be stated.

Module Aa, G and H for noise emissions:

If a craft manufacturer has used module Aa, G or H for assessing the conformity of his craft with the noise emission requirements, the name, address and identification number of the Notified Body involved in the noise emission assessment shall be stated.

In case the craft manufacturer is placing his craft on the market fitted with a stern drive engine with integral exhaust or an outboard engine, the data field for the Notified Body's details for noise emission assessment is not required. The engine delivered with the craft has to be accompanied by a DoC with the noise emission requirements issued by the manufacturer of the stern drive or outboard engine.

Module used:

Module used for construction assessment:	<input type="checkbox"/> A	<input type="checkbox"/> Aa	<input type="checkbox"/> B+C	<input type="checkbox"/> B+D	<input type="checkbox"/> B+E	<input type="checkbox"/> B+F	<input type="checkbox"/> G	<input type="checkbox"/> H
Module used for noise emission assessment :	<input type="checkbox"/> A	<input type="checkbox"/> Aa	<input type="checkbox"/> G	<input type="checkbox"/> H				
Other Community Directives applied: _____								

The modules used for conformity assessment, in accordance with Article 8 of the Directive shall be indicated. Only one modular choice may be applied for each assessment (construction and noise). The modular choice applied for noise emission assessment is not to be indicated by the craft manufacturer in case his craft is designed to be powered by stern drive engine with integral exhaust or outboard engine.

NB! This DoC is not applicable for craft intended for stern drive engines but placed on the market without such an engine. Such a craft is not completed and shall not bear a CE marking. In such a case, an Annex III (a) declaration shall be used.

NB! All applicable directives have to be listed.

It should also be noted that test certificates and/or type-approval certificates issued by notified bodies should not be mistaken for a Declaration of Conformity. These should be attached to the Technical file. A Declaration of Conformity is a document issued by the manufacturer to certify that his product meets the essential requirements of the Directive.

Description of the craft:

DESCRIPTION OF CRAFT		Craft Identification Number	
Brand name of the craft: _____		Type or number: _____	
Type of craft:	<input type="checkbox"/> sailboat	<input type="checkbox"/> motorboat	Type of main Propulsion:
	<input type="checkbox"/> inflatable		<input type="checkbox"/> petrol engine
	<input type="checkbox"/> other (specify): _____		<input type="checkbox"/> diesel engine
Type of hull:	<input type="checkbox"/> monohull	<input type="checkbox"/> multihull	<input type="checkbox"/> oars
	<input type="checkbox"/> other (specify): _____		<input type="checkbox"/> other (specify): _____
Construction material:	<input type="checkbox"/> aluminium, aluminium alloys	<input type="checkbox"/> plastic, fiber reinforced plastic	Type of engine:
	<input type="checkbox"/> steel, steel alloys	<input type="checkbox"/> wood	<input type="checkbox"/> outboard
	<input type="checkbox"/> other (specify): _____		<input type="checkbox"/> z or sterndrive without integral exhaust
Maximum Design Category: A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D <input type="checkbox"/>			<input type="checkbox"/> z or sterndrive with integral exhaust
Engine power: Max. Recommended: _____ kW,			<input type="checkbox"/> other (specify): _____
Installed: _____ kW (if applicable)			Deck
Length of hull L _n : _____ m Beam of hull B _k : _____ m Draught T: _____ m			<input type="checkbox"/> fully decked
			<input type="checkbox"/> partly decked
			<input type="checkbox"/> open
			<input type="checkbox"/> other (specify): _____

The description of the craft should contain the above stated information. Maximum recommended engine power is the maximum engine power recommended by the craft manufacturer. The installed engine power refers to the power of the engine that is actually installed. In case of craft to be powered by outboard engines, but placed on the market without such engine, this may not be applicable and may be removed. Length, beam and draught of hull shall be measured in accordance with the harmonised standard “Principal data” (EN ISO 8666:2002). The maximum draught T_{max} shall be used. For the correct determination of Deck it is advisable to use EN ISO 12217:2002 series, section Term and Definition.

Tick boxes or items which are not applicable may be removed.

The Declaration:

This declaration of conformity is issued under the sole responsibility of the manufacturer. I declare on behalf of the craft manufacturer that the craft mentioned above complies with all applicable essential requirements in the way specified <u>(and is in conformity with the type for which above mentioned EC type examination certificate has been issued)</u> – delete text between brackets if no EC type examination certificate has been issued.	
Name and function: (identification of the person empowered to sign on behalf of the manufacturer or his authorised representative)	Signature and title: (or an equivalent marking)
Date and place of issue: (yr/month/day) ____ / ____ / ____	

In case Module A, Aa, G or H is used, the underlined text shall be deleted, as no EC type examination certificate has been issued.

The Declaration of Conformity shall identify by name the person empowered to sign on behalf of the craft manufacturer, their signature and the position held by that person. If the craft manufacturer, or his authorised representative, has empowered in writing a person to sign the DoC, on their behalf, that person can sign this document.

The signature could be stamped, printed, copied etc. but shall always be given in such a way that the person empowered to sign could be identified.

The second side of the form:

For each essential requirement, listed in Annex IA that applies to the craft the details of the referenced standards or other normative documents against which compliance is declared should be given. **It is important that the revision years of the standards are clearly stated (e.g. EN ISO 8666:2002).** If reference is made to the Technical documentation, this should be in a precise, complete and clearly defined way, for example by indicating applicable pages or chapters. All essential requirements concerning the design, construction and noise emissions that apply to the craft have to be shown on page 2 of the Declaration of Conformity.

The essential requirements for noise emissions, Annex IC, (the three rows below) is not required when the craft is to be powered by outboard engine, but is placed on the market without such engine(s). When such engine(s) are delivered with the craft (fitted or not), or when an inboard engine or stern drive engine without integral exhaust has been installed in the craft, the lines for noise emissions shall be completed as follows:

Annex I.C – Noise Emissions¹	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Noise emission levels (I.C.1)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Owner's manual (I.C.2)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

- Reference shall be made to either
 - the standards EN ISO 14509-1 (Pass-by test) or EN ISO 14509-2 (Reference Boat) – tick box for “Standard” shall be marked or,
 - to the P/D ratio method –tick box for “Other normative document / method” shall be marked
- The tick box for “technical file” shall be marked and reference shall be made to either the P/D ratio calculation or the Notified Body’s test report in the Technical documentation.
- The tick box for “Other normative document/method” shall be marked and if an inboard engine is installed, reference to the owner’s manual issued by the craft manufacturer shall be given. If an outboard engine or stern drive with or without integral exhaust is installed, reference to the owner’s manual issued by the engine manufacturer shall be given.